

MAHASHTRA MANDAL (SINGAPORE) CONSTITUTION

1. NAME

This Association shall be known as "Maharashtra Mandal (Singapore)", hereinafter referred to as the "**Association**".

2. PLACE OF BUSINESS

The registered address of the Association shall be at "*20 Maxwell Road, #09-17, Maxwell House, Singapore 069113*" or such other address as may subsequently be decided upon by the Executive Committee of the Association ("**Ex-Co**") and approved by the Registrar of Societies. The Association shall carry out its activities only in places and premises, which have the prior written approval from the relevant authorities, where necessary.

3. OBJECTIVES

The objectives of the Association are:

- (a) to preserve and promote the Maharashtrian culture; and
- (b) to promote music, dance, arts, literature, poetry, theatre, sports and/or any other form of art amongst its Members.

4. MEMBERSHIP

4.1 Subject to Clauses 4.4 to 4.7 below, Membership in the Association is open to any person that can demonstrate an interest in cultivating and propagating the Maharashtrian culture.

4.2 In this Constitution, unless the context otherwise requires:

- (a) references to clauses and schedules are references to clauses hereof and schedules hereto;
- (b) references to sub-clauses are, unless otherwise stated, references to sub-clauses of the clause in which the reference appears;
- (c) references to the singular shall include the plural and vice versa and references to the masculine shall include the feminine and/or neuter and vice versa;
- (d) "**AGM**" shall mean Annual General Meeting;
- (e) "**BOA**" shall mean Board of Advisors;
- (f) "**EGM**" shall mean Extraordinary General Meeting;
- (g) "**General Meeting**" shall mean a meeting for Members with voting rights;
- (h) "**Member**" shall mean a Member of the Association;

- (i) **“Office-Bearer”** shall refer to the Association’s President, Vice-President, Secretary, Assistant Secretary, Treasurer, Assistant Treasurer, and/or Public Relations Officer.
- 4.3 The Association shall have 5 categories of Memberships, namely, Ordinary Memberships, Life Memberships, Junior Memberships, Associate Memberships, and Associate Corporate Memberships.
- 4.4 Only Ordinary Members and Life Members shall have the right to vote and to hold office in the Association.
- 4.5 Members shall not act in a manner that may bring the Association and/or its Members into notoriety and/or disrepute. Disrepute shall include, but is not limited to, any act by a Member which will harm the reputation of the Association and/or its Members such as the publication of defamatory words about the Association and/or its Members to non-Members. Members who are in contravention of this clause shall be subject to Clauses 8.7.5 to 8.7.10 below.
- 4.6 **Ordinary Membership**
- 4.6.1 For an applicant to qualify as an Ordinary Member, the applicant shall fulfil the following requirements:
- (a) natural person;
 - (b) resident of Singapore; and
 - (c) at least twenty-one (21) years of age at the time of the application for Ordinary Membership.
- 4.7 **Life Membership**
- 4.7.1 For an applicant to qualify as a Life Member, the applicant shall fulfil the following requirements:
- (a) natural person;
 - (b) resident of Singapore; and
 - (c) has been an Ordinary Member of the Association for two (2) consecutive years immediately preceding the application for Life Membership.
- 4.7.2 Life Members shall have all the rights and privileges of an Ordinary Member.
- 4.8 **Junior Membership**
- 4.8.1 For an applicant to qualify as a Junior Member of the Association, the applicant shall fulfil the following requirements:
- (a) natural person;
 - (b) resident of Singapore; and
 - (c) is above five (5) years and below twenty-one (21) years of age at the time of the application for Junior Membership.

4.8.2 Junior Members shall not have any voting rights and shall not be allowed to attend any and all of the Association's General Meetings.

4.9 **Associate Membership**

4.9.1 Associate Membership is recommended to applicants who do not qualify for Ordinary Membership, Life Membership, and/or Junior Membership.

4.9.2 For an applicant to qualify as an Associate Member, the applicant shall fulfil the following requirements:

- (a) natural person; and
- (b) resident of Singapore by virtue of a temporary work assignment or visit for a period of less than one (1) year; or
- (c) he should have been a member of the association in the past.

4.9.3 An Associate Membership is only valid for the same calendar year of the applicant's application for Associate Membership.

4.9.4 Associate Members shall not have any voting rights and shall not be allowed to attend any and all of the Association's General Meetings.

4.10 **Associate Corporate Membership**

4.10.1 Associate Corporate Membership is recommended to applicants who do not qualify for Ordinary Membership, Junior Membership, Life Membership, and/or Associate Membership.

4.10.2 For an applicant to qualify as an Associate Corporate Member, the applicant shall be a company or registered entity with employees or Members who have an affinity with the Association or its objectives.

4.10.3 An Associate Corporate Membership is only valid for the same calendar year of the applicant's application for Associate Corporate Membership.

4.10.4 Associate Corporate Members shall not have any voting rights and shall not be allowed to attend any and all of the Association's General Meetings.

4.10.5 Associate Corporate Members shall be represented by one (1) authorised officer.

5. **ENTRANCE FEES, SUBSCRIPTIONS AND OTHER DUES**

5.1 Entrance and subscription fees for all categories of Members shall be determined by a simple majority vote at a General Meeting on the recommendation from the Ex-Co. Unless otherwise explicitly stated by the Ex-Co at the General Meeting, the entrance and subscription fees shall remain the same for the calendar years subsequent to the year the General Meeting is held.

5.2 Save for Life Memberships, Memberships in the Association shall last for a period of one (1) calendar year *i.e.*, from January to December of the same calendar year that the Membership fees are paid for.

5.3 An applicant wishing to join the Association shall submit his particulars to the Secretary

in accordance with the prescribed form in force at the time of application.

- 5.4 Membership in the Association shall be deemed to be confirmed only upon the Association's receipt of the applicable entrance fee along with the subscription fee for the calendar year. A copy of the Constitution shall be furnished to the Member upon confirmation of Membership.
- 5.5 The applicable subscription fee (as prescribed and approved in a General Meeting) is payable in full by all Members (excluding Life Members) within forty-five (45) days of the commencement of each new calendar year. If a Member fails to pay the subscription fee as stipulated herein, his Membership will cease.
- 5.6 If any Member fails to pay their applicable subscription fee (as prescribed and approved in a General Meeting) in accordance with the timeline prescribed in Clause 5.5 (the "**Defaulting Member**"), the Defaulting Member's Membership will automatically cease.
- 5.7 If the Defaulting Member wishes to restore his Membership, the Member shall pay the entrance fees in addition to the applicable subscription fee. Upon payment of such arrears, that Defaulting Member will therein have the same rights and privileges of a new Member.
- 5.8 If any Member falls into arrears on account of any dues other than subscription fees, he shall be informed immediately by the Treasurer. If the Member fails to settle the arrears within three (3) months of it becoming due, his Membership shall automatically cease. If the defaulting Member settles the arrears within three (3) months immediately after the notice from the Treasurer, the defaulting Member's Membership is deemed to have been reinstated and the Membership is deemed to continue as though there was no lapse.
- 5.9 The Ex-Co is authorised to request voluntary contributions from its Members and/or their associates to meet the expenses towards social or cultural events being organised by the Ex-Co on behalf of the Association.
- 5.10 Any additional funds required for special purposes may only be requested from Members and/or their associates with the consent of Members obtained by way of a simple majority vote in a General Meeting.

6. SUPREME AUTHORITY AND GENERAL MEETINGS

- 6.1 The supreme authority of the Association is vested in a General Meeting of the Members. Unless otherwise stated in this Constitution, voting by proxy shall not be allowed at all General Meetings.
- 6.2 The Ex-Co shall determine if the General Meeting is to be convened physically, or in the alternative, partially or wholly through electronic means. A Member attending a General Meeting via video link shall be deemed to be present at the General Meeting as though the Member was present in person. Any votes exercised by the Member attending a General Meeting via video link and decisions made at the said Meeting shall be valid as if the said Meeting was convened in person.
- 6.3 AGMs shall be held no later than 31st March of every calendar year.

6.4 **Annual General Meeting**

- 6.4.1 At least two (2) weeks' written notice shall be given of an AGM. Such a notice of meeting, stating the date, time, and venue of the meeting as well as the agenda shall be sent by the Secretary to all voting Members, by post or by electronic mail.
- 6.4.2 The following shall be considered at an AGM, amongst others:
- (a) the previous financial year's accounts and annual report of the Ex-Co;
 - (b) election of the Ex-Co Members and Honourary Auditors for the next term; and
 - (c) any other business as deemed necessary.
- 6.4.3 Any voting Member who wishes to place an item on the agenda of the AGM may do so provided he gives a notice in writing to the Secretary at least ten (10) calendar days before the Meeting is due to be held.

6.5 **Extraordinary General Meeting**

- 6.5.1 An EGM shall be called by the President at the request, in writing, of not less than twenty-five percent (25%) of the total voting Membership or thirty (30) voting Ordinary and/or Life Members, whichever is the lesser.
- 6.5.2 Alternatively, an EGM may be called at any time by order of the Ex-Co in accordance with this constitution for such purposes as the President / Vice President / Secretary may feel necessary.
- 6.5.3 The notice in writing for calling an EGM shall be given to the Secretary setting forth the business that is to be transacted. The EGM shall be convened within twenty-one (21) days from receiving the notice to convene the EGM, unless it is withdrawn by the Members giving such notice.
- 6.5.4 If the Ex-Co does not within twenty-one (21) days after the date of receipt of the written request, proceed to convene the EGM, the Members who requested for the EGM shall convene the EGM by giving two (2) weeks written notice to voting Members setting forth the business to be transacted and simultaneously mailing by post or by email the agenda to the President of the Association.
- 6.5.5 At least two (2) weeks' notice of an EGM shall be given to the Members. The aforementioned written notice shall state the date, time, and venue of the meeting as well as the agenda and shall be sent by the Secretary to all voting Members by post, or by email.

6.6 **Quorum for General Meeting**

- 6.6.1 At least 25% of the total voting Membership or thirty (30) voting Members, whichever is lesser, present at a General Meeting shall form a quorum.
- 6.6.2 In the event of there being no quorum at the commencement of a General Meeting, the meeting shall be adjourned for half an hour and should the number then present be insufficient to form a quorum, those present shall be considered a quorum, but they shall have no power to amend any part of the existing Constitution.

7. MANAGEMENT – EXECUTIVE COMMITTEE

- 7.1 The day-to-day administration of the Association shall be entrusted to the Ex-Co consisting of not more than thirteen Members. All the Ex-Co Members shall carry out their duties in good faith, ethically, diligently and in the best interests of the Association.
- 7.2 The Ex-Co shall consist of up to seven (7) Office-Bearers and up to six (6) Committee Members as per following:
- (a) one (1) President;
 - (b) one (1) Vice-President;
 - (c) one (1) Secretary;
 - (d) one (1) Assistant Secretary;
 - (e) one (1) Treasurer;
 - (f) one (1) Assistant Treasurer;
 - (g) one (1) Public Relations Officer; and
 - (h) six (6) Ordinary Committee Members.
- 7.3 Unless prior approval in writing of the Registrar or an Assistant Registrar of Societies is obtained, majority of the Ex-Co shall be Singapore Citizens (“**SCs**”) or Singapore Permanent Residents (“**SPRs**”). In addition, the President, Vice-President, Secretary, Assistant Secretary, Treasurer, and Assistant Treasurer in the Ex-Co should be held by SCs or SPRs. Foreign Diplomats shall not serve as Ex-Co Members.

8. ELECTION OF THE EXECUTIVE COMMITTEE

- 8.1 The election for all the Ex-Co Members stipulated in Clause 7 above and the auditors stipulated in clause 10 below, during the AGM shall be subject to this Clause 8.
- 8.2 For a Member interested in becoming a Member of the Ex-Co (a “**Candidate**”) to be eligible for contesting in the Association’s elections:
- 8.2.1 The Candidate shall be a Member of the Association for the previous year immediately preceding the election.
 - 8.2.2 The Candidate shall be a resident of Singapore.
 - 8.2.3 The Candidate’s nomination shall first be proposed by a BOA Member, Ordinary Member or a Life Member and seconded by a BOA Member, Ordinary Member, or a Life Member.
 - 8.2.3.1 The Candidate’s nomination shall be either proposed or seconded by a BOA Member or a Life Member.
 - 8.2.3.2 The Ordinary Member or Life Member proposing or seconding the Candidate’s nomination shall be a Member of the Association for the previous year immediately preceding the election.
 - 8.2.4 The Candidate shall not be an undischarged bankrupt or a person of unsound mind or have been convicted in any court of law in any jurisdiction at any time in the past.

- 8.2.5 For the Office of the President, the Candidate shall have the experience of being a Member of the Ex-Co for at least one (1) year in the three (3) years immediately preceding the election.
- 8.3 All Members of the Ex-Co shall have good knowledge of Marathi language and Marathi culture. The Treasurer and Assistant Treasurer shall have good knowledge of Accounting and Finance.
- 8.4 All Office-Bearers may be re-elected to any post for a consecutive term of office in the Ex-Co. For the avoidance of doubt, the Treasurer and Assistant Treasurer may be re-elected to the same or related (Assistant Treasurer / Treasurer) post for a maximum limit of two consecutive years. The President shall have a maximum limit of three consecutive years.
- 8.5 The Ex-Co shall serve a term from the time of their election until the next AGM.
- 8.6 **Election to the Executive Committee**
- 8.6.1 An independent Election Commission (“**EC**”) of three (3) Members, consisting of two (2) Life Members, who are not a part of the Ex-Co, and one BOA Member, shall be appointed by Life Members in a meeting to be held not later than 31st January of the calendar year in which the AGM is due to take place.
- 8.6.2 The Ex-Co will send the notice of AGM and Election to be held to the Ordinary and Life Members along with the names and contact details of the EC Members to whom the nominations are to be submitted.
- 8.6.3 The Ex-Co will share nomination forms for the elections to all eligible Members by way of electronic mail or in an electronic form. Where nomination forms are provided by way of electronic mail, Candidates shall: (a) print and submit the hard copy of the completed nomination forms specifying the post applied for in a prescribed format along with proof of Membership renewal in sealed envelopes; or (b) send a scanned copy of the nomination form along with a scanned copy of the proof of Membership renewal by email to the EC. Each candidate shall apply for only one position. In case the Candidate submits the completed nomination form by email, the original form should be handed over to the EC before the commencement of the AGM. Where nomination forms are shared by the Ex-Co in an electronic form, the EC will ensure that candidates have submitted the requisite confirmation from Members nominating them for the position applied. All forms and data collected, physical or online, will be handed over by the EC to the Ex-Co upon completion of the election process.
- 8.6.4 The Nomination Forms must reach the EC at least five (5) calendar days prior to the commencement of the AGM. The names and details of the Candidates shall be kept confidential by the EC until the time stipulated in Clause 8.6.5 below.
- 8.6.5 Once the deadline for receipt of nomination forms is over and the forms are found to be in good order by the EC, the EC will then announce the names of the candidates who have filed valid nomination forms three (3) days prior to the AGM.
- 8.6.6 An election will be necessary in case there is more than one valid nomination for the positions of President, Vice President, Treasurer, Assistant Treasurer, Secretary, Assistant Secretary, Public Relations Officer and more than six (6) valid nominations for the positions of Ordinary Committee Members.

- 8.6.7 The EC shall then direct the Secretary of the outgoing committee to prepare ballot papers or arrange for electronic voting. In the event that there are no valid nominations for the positions of President, Vice President, Treasurer, Assistant Treasurer, Secretary, Assistant Secretary, Public Relations Officer and less than six (6) valid nominations for the positions of Ordinary Committee Members, these positions may be co-opted from amongst the eligible and existing Members present at the AGM.
- 8.6.8 The ballot papers or means for electronic voting shall be made available only to voting Members who have paid subscription fees for the coming calendar year and a proper record thereof should be available for inspection by Members.
- 8.6.9 The ballot papers or electronic voting data shall be scrutinised by the EC and only valid votes for each position will be counted and results declared immediately thereafter by the EC.
- 8.6.10 In the event, for any position/s, where two or more candidates receive the same number of valid votes, then the EC may order the election only for that position/s by fresh balloting or further electronic voting.
- 8.7 **Working of the Ex-Co**
- 8.7.1 The Ex-Co meeting shall be held at least once every quarter of the calendar year, after giving three (3) days' written notice to the Ex-Co Members. Under special circumstances, the President or Secretary may call an Ex-Co meeting at any time by giving one (1) day's notice. A simple majority of the Ex-Co Members shall be present for its proceedings to be valid. The Ex-Co meeting shall be held in person or via video link. For the avoidance of doubt, attendees of Ex-Co meetings held via video link are to ensure that they are visible to all other attendees.
- 8.7.2 Any Member of the Ex-Co: (i) absenting himself from three meetings consecutively without satisfactory explanations; (ii) who resigns before the conclusion of the Ex-Co's term; (iii) who passes away during the period of the Ex-Co's term, shall be deemed to have withdrawn from the Ex-Co and a successor who meets the eligibility criteria as stated above in Clause 8.1 may be co-opted by the Ex-Co to serve until the next AGM. Any change in the Ex-Co shall be notified to the Members and to the Registrar of Societies within two (2) weeks of the change.
- 8.7.3 The duty of the Ex-Co is to organise and supervise the daily activities of the Association. The Ex-Co may not act contrary to the expressed wishes of the General Meeting without prior reference to it and shall always remain subordinate to the General Meetings.
- 8.7.4 The Ex-Co shall have the power to authorise the expenditure of a sum not exceeding **S\$20,000.00** per month from the Association's funds for the Association's purposes. However, such amount can be increased by Ex-Co in consultation with the BOA for certain special or exceptional events to be conducted by the Association.
- 8.7.5 Any Member is liable for expulsion from Membership for misconduct and such other conduct unbecoming of a Member as the Ex-Co may decide by a simple majority vote at a meeting. Such a decision will have to be ratified at the next General meeting.
- 8.7.6 The Ex-Co may temporarily suspend a Member during the period of investigations.

- 8.7.7 Prior to expulsion, a Member shall have the right to a hearing with the Ex-Co together with the Board of Advisors within two (2) weeks of notification by the Ex-Co.
- 8.7.8 The relevant misconduct shall be briefly set out in the notice given to the Member requesting him to appear before a meeting before the Ex-Co and Board of Advisors in relation to the expulsion.
- 8.7.9 Non-appearance of a Member charged with misconduct at a meeting shall not prevent the Ex-Co from deciding on the relevant misconduct in his absence and from deciding on a vote of expulsion.
- 8.7.10 A Member so expelled shall be notified by the Ex-Co, in writing, and the notice sent to him by registered post or by electronic mail.

8.8 **Duties of Office-Bearers and other Ex-Co Members**

- 8.8.1 The President shall act as the Chairman at all General and Ex-Co Meetings. He shall also represent the Association in its dealings with outside persons or organisations.
- 8.8.2 The Vice-President shall assist the President and deputise for him in his absence.
- 8.8.3 The Secretary shall keep all records, (except financial) of the Association and shall be responsible for their correctness and keep them updated from time to time. He shall keep minutes of all General and Ex-Co Meetings. He shall maintain an up-to-date Register of Members at all times. All statutory and non-statutory filings of the Association shall be the responsibility of the Secretary.
- 8.8.4 The Assistant Secretary shall assist the Secretary and deputise for him in his absence.
- 8.8.5 The Treasurer shall keep all financial records of the Association, funds and collect and disburse all moneys on behalf of the Association and shall be responsible for their correctness. He is authorised to expend up to S\$ 1,000.00 per month for petty expenses on behalf of the Association after due authorisation from the President and one other Office-Bearer (other than himself). Any amount in excess of SGD1,000 shall be deposited in an account with a bank to be named by the Ex-Co.
- 8.8.6 The Assistant Treasurer shall assist the Treasurer and deputise for him in his absence.
- 8.8.7 The Public Relations Officer (“**PRO**”) shall act under the guidance of the President, shall liaise with government bodies and other associations to further the interest of the Association.
- 8.8.8 Other Ex-Co Members shall assist in the general administration of the Association and perform duties assigned by the Office-Bearers from time to time.
- 8.8.9 A Member of the Ex-Co, who is directly or indirectly interested either financially or professionally in any item discussed at a Committee meeting, must declare such interest and depending on the extent of that interest, shall not normally participate further in consideration of that particular item and also shall not cast his vote in respect of that particular item.
- 8.8.10 All decisions taken by the Ex-Co shall be duly recorded in the Association’s Minutes book.

8.8.11 The Ex-Co shall honour any past commitments made in the previous year(s) by the then Ex-Co. The outgoing Ex-Co shall communicate such commitments to the incoming committee during the handover.

9. BOARD OF ADVISORS

9.1 The Members of the BOA shall be natural persons and shall be Life Members of the Association residing in Singapore.

9.2 A Member of the BOA shall:

- (a) not be an undischarged bankrupt or a person of unsound mind or have been convicted in any court of law in any jurisdiction at any time in the past;
- (b) increase the profile of the Association; and
- (c) be expected to be persons having deep understanding of the Maharashtrian culture and language, experience in social and cultural organisational work and should be capable of providing sound advice to maintain and further the objectives of the Association.

9.3 The BOA shall have four 'Term' Members and one 'Additional' Member, who shall be co-opted. This co-opted Member shall be the ex-President of the Association. His term as Member of BOA will be until such time as the new election for the Association takes place and a new Ex-Co is elected. Then the President, who has retired, shall be co-opted as the Additional Member of BOA.

9.4 The 'Term' Members of BOA shall be nominated by the Life Members. The General Meeting shall ratify their nominations.

9.5 The term of the BOA shall be for a period not exceeding five (5) years.

9.6 The BOA shall meet at least twice a year to discuss the affairs of the Association. BOA shall invite the President and/or other Office-Bearers at their discretion for this meeting. The BOA shall provide guidance to the Ex-Co to ensure that the objectives of the Association are met by the Ex-Co on a continuing basis. The minutes of their meetings shall be recorded, and a proper record thereof shall be maintained. The BOA shall present the summary of the discussions at the Life Members meeting.

9.7 The BOA shall contribute advice and guidance to the Ex-Co in cultural, social, economic, financial, and organisational matters.

9.8 The BOA shall also ensure that such events are successfully carried out by the Ex-Co in the said calendar year.

9.9 Members of the BOA shall not hold any position in the Ex-Co.

9.10 The Members of the BOA shall influence the Ex-Co if any inappropriate decisions are being taken or if an issue is deemed to be threatening to the peaceful running and unity of the Association. **The BOA shall not have any executive authority.** They do not have any rights to vote in the Ex-Co Meetings.

9.11 In case a BOA Member relocates out of Singapore or is incapacitated to continue further as a BOA Member, he will cease to be a Member of the BOA. The Life Members will

then nominate a new BOA Member to fill in the vacant position. The new BOA Member appointed in this position will serve until the end of the remaining term of the BOA Member he replaced. Such appointment shall be ratified in the next General Meeting of the Association.

10. AUDIT AND FINANCIAL YEAR

10.1 Two voting Members, not being Members of the Ex-Co and BOA, and at least one of whom shall be of an accounting/audit/finance background, shall be elected as Honourary Auditors at each AGM and shall hold office for a term of one (1) year only and shall not be re-elected for a consecutive term.

10.1.1 They shall be required to audit each year's accounts and present a report to the AGM.

10.1.2 They may be reasonably required by the President to audit the Association's accounts for any period within their tenure of office at any date and make a report to the Ex-Co.

10.2 The Auditors shall be responsible for providing an independent report. This report in addition to their observations shall bring the following to the notice of the Members at the AGM:

- (a) financial statements accurately reflecting the state of financial affairs of Association;
- (b) any non-adherence to the Constitution;
- (c) whether vouchers, bills, receipts, and financial records have been maintained in an updated condition; and
- (d) whether in their opinion, they are satisfied that there is an effective and appropriate level of control and assurance around the processes to manage the Association's funds.

10.3 If the voting Members are unable to elect Honourary Auditor(s) at the AGM, the Ex-Co Members in consultation with the BOA may appoint one or more voting Members as Honourary Auditor(s). The accounts of the Association shall be audited by a firm of Certified Public Accountants if the gross income or expenditure of the Association exceeds S\$500,000 in that financial year, in accordance with Section 4 of the Societies Regulations.

10.4 The financial year of the Association shall be 1st January to 31st December of each calendar year.

11. TRUSTEES

11.1 If the Association at any time acquires any immovable property, such property shall be vested in Trustees subject to a declaration of trust.

11.2 The Trustees of the Association shall:

- (a) not be more than four (4) and not less than two (2) Life Members;
- (b) be elected by a General Meeting of voting Members;
- (c) be residents of Singapore; and

- (d) not effect any sale or mortgage of property without the prior approval of the General Meeting of voting Members.
- 11.3 The office of the Trustee shall be vacated:
- (a) if he dies, or becomes a lunatic, or a person of unsound mind or an undischarged bankrupt or is convicted in any court of law in any jurisdiction;
 - (b) if he is absent from the Republic of Singapore for a period of more than one (1) year;
 - (c) if he is guilty of misconduct of such a kind as to render it undesirable that he continues as a Trustee; and/or
 - (d) if he submits a notice of resignation from his Trusteeship to the Ex-Co.
- 11.4 Notice of any proposal to remove a Trustee from the Trusteeship or to appoint a new Trustee to fill a vacancy must be given at least two (2) weeks before the General Meeting at which the proposal is to be discussed. The result of such General Meeting shall then be notified to the Registrar of Societies.
- 11.5 The addresses of immovable properties, names of Trustees and any subsequent changes must be notified to the Registrar of Societies.

12. VISITORS AND GUESTS

Visitors and guests may be admitted into the premises of the Association but they shall not be admitted into the privileges of the Association. All visitors and guests shall abide by the Association's rules and regulations.

13. PROHIBITIONS

The following prohibitions shall apply to the Association:

- 13.1 Gambling of any kind, whether for stakes or not, is forbidden on the Association's premises. The introduction of materials for gambling or any drug-taking and persons of bad characters into the premises is prohibited.
- 13.2 The funds of the Association shall not be used to pay the fines of Members who have been convicted in Court.
- 13.3 The Association shall not engage in any trade union activity as defined in any written law relating to trade unions for the time being in force in Singapore.
- 13.4 The Association shall not attempt to restrict or interfere with trade or make directly or indirectly any recommendation to, any arrangement with its Members which has the purpose or is likely to have the effect of fixing or controlling the price or any discount, allowance or rebate relating to any goods or services which adversely affect consumer interests.
- 13.5 The Association shall not engage in any political activity or allow its funds and/or premises to be used for political purposes.

- 13.6 The Association shall not hold any lottery whether confined to its Members or not, in the name of the Association or its office bearers, Ex-Co or Members unless with the prior approval of the relevant authorities.
- 13.7 The Association shall not raise funds from the public for whatever purposes without the prior approval in writing of the Assistant Director Operations, Licensing Division, Singapore Police Force and other relevant authorities.

14. AMENDMENTS TO RULES

The Association shall not amend its Constitution without prior approval in writing of the Registrar of Societies. No alteration or addition/deletion to this Constitution shall be passed except at a General Meeting and with the consent of at least two-thirds (2/3) of the voting Members present at the General Meeting.

15. INTERPRETATION

In the event of any question or matter pertaining to day-to-day administration of the Association which is not expressly provided in this Constitution, the Ex-Co in consultation with the BOA, shall take an appropriate decision. Such decision shall be final unless it is reversed at a General Meeting of Members.

16. DISPUTES

In the event of any dispute arising between Members, they shall attempt to resolve the matter privately.

17. DISSOLUTION

- 17.1 The Association shall not be dissolved, except with the consent of not less than three-fifths (3/5) of the total voting Membership of the Association for the time being resident in Singapore expressed, in person, at a General Meeting convened for the purpose.
- 17.2 In the event of the Association being dissolved as provided above, all debts and liabilities legally incurred on behalf of the Association shall be fully discharged, and the remaining funds shall be disposed of in such a manner as the General Meeting of Members may determine or donated to an approved charity or charities in Singapore.
- 17.3 A Certificate of Dissolution shall be given within seven (7) days of the dissolution to the Registrar of Societies.

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Change Log		
Version	Approved by ROS on	Remarks
One (Original)	4 th Aug 1994	
Two	22 nd March 2012	Re-written constitution with extensive changes
Three	3 rd Aug 2017	Amended clauses no. 2, 5.7, 8.3.4
Four		